



Employment Application

Privacy Agreement

Your privacy and the handling of your personal and confidential information are important at JND. This Privacy Notice indicates how JND will use the information we obtain when you apply for a position. By submitting your information, you agree to the use and potential international transfer of information as described in this Privacy Notice.

Information collection

JND will primarily rely on you to provide us with relevant information regarding the position(s) for which you are interested in applying. You are responsible for ensuring that the information you submit is accurate and up-to-date. To the extent appropriate and in accordance with applicable law, we may seek additional data and/or verify your information by contacting your references and other reputable third parties. By submitting your information, you agree that we may use third parties to verify your information or to collect additional data to assist JND in the evaluation of your job application.

Information use

The information we obtain in relation to your application may be used by JND to consider your suitability for employment and for general statistical analysis and reporting purposes, including candidate activity and demographic reports.

We do not require the disclosure of sensitive information (e.g. data relating to gender, race or ethnic origin, political opinions, religious beliefs, trade union or works council membership, or sexual orientation) from initial candidates. But to the extent you supply any information of sensitive nature with your application, you agree that we may use such information in accordance with applicable law, including for statistical and reporting purposes.

If we do not employ you, your resume will be retained in order to consider your application later if a suitable position becomes available and, if appropriate, to refer back to this application if you apply again.

Information disclosure

Although we may provide your personal data, such as your name, mailing address, e-mail address, telephone numbers etc. to service providers that handle information on our behalf, information will not be shared with third parties for secondary or unrelated purposes (e.g. purposes unrelated to considering your suitability for employment or providing general statistical analysis and reporting, such as candidate activity and demographic reports) unless otherwise disclosed at the point of collection.

Where appropriate, your information may be disclosed to law enforcement, regulatory or other government agencies, or third parties where necessary or desirable to comply with legal or regulatory obligations or requests.

Information security

We have in place appropriate technical and organizational measures for the purpose of protecting your personal information against accidental or unlawful destruction or accidental loss, alteration, unauthorized disclosure or access and against any other unlawful forms of processing. However, the transmission of data over the Internet by its nature entails the use of systems under the control of third parties, and as a result Alliance Data will use its best effort to prevent any violation of the security systems but cannot completely ensure the security of such systems.

Please note that JND reserves the right to modify this Privacy Notice at any time.

Nothing contained in the Privacy Notice creates or is intended to create a contract or agreement between JND and any candidate.

I Agree

I Decline



Applicant Information

Legal Name: _____ Date of Birth(MM/DD): _____

Address: _____
Street Address City State ZIP Code

Phone: _____ E-mail Address: _____

Date Available: _____ Minimum Desired Salary: _____

Position applied for: _____ Position ID Number: _____

Regular Position (How long do you expect to work with us? less than a year 1 ~ 2 years more than 2 years)

Temporary Position (Starting: _____ Ending: _____)

Are you authorized to work in the U.S.? YES NO For how long? _____

How did you hear about our company? Website Website Name: _____
 Referral Name and Company: _____

Have you ever been convicted of a felony? YES NO Are you veteran? YES NO

If yes, please explain _____

Have you ever applied to this company? If yes, when? _____

Education

High School: _____ City, State: _____
Did you graduate? YES NO

College: _____ City, State: _____
Major: _____ Did you graduate? YES NO

Other: _____ City, State: _____
Major: _____ Did you graduate? YES NO

References

Full Name: _____ Relationship: _____
Company: _____ City, State: _____
Phone #: _____ Email: _____

Full Name: _____ Relationship: _____
Company: _____ City, State: _____
Phone #: _____ Email: _____

Previous Employment

Company: Phone:
Address: Supervisor:
Job Title: Starting Salary: Ending Salary:
Responsibilities:
From: To: Reason for Leaving:
May we contact your previous supervisor for a reference? YES NO

Company: Phone:
Address: Supervisor:
Job Title: Starting Salary: Ending Salary:
Responsibilities:
From: To: Reason for Leaving:
May we contact your previous supervisor for a reference? YES NO

Company: Phone:
Address: Supervisor:
Job Title: Starting Salary: Ending Salary:
Responsibilities:
From: To: Reason for Leaving:
May we contact your previous supervisor for a reference? YES NO

Company: Phone:
Address: Supervisor:
Job Title: Starting Salary: Ending Salary:
Responsibilities:
From: To: Reason for Leaving:
May we contact your previous supervisor for a reference? YES NO

Work day and Travel limitations

This position may require;

- 1) Work holidays or weekend
- 2) Travel to another state for a week to a month.

Do you have any problems with it? YES NO If yes, please explain the reason.



Disclaimer and Certification

The facts set forth in my application for employment are true and complete. I further understand that this application does not mean a contract of employment. I understand and agree that my employment is set-will and can be terminated by either party with or without notice at any time, for any reason. No one other than an officer of the company has any authority to enter into any agreement for employment for any specified period of time or to make any agreement contrary to the foregoing and then only in writing signed by an officer. You are here by authorized to make any investigation of my personal history and financial and credit record through any investigative or credit agencies or bureaus of your choice. In making this application for employment, I authorize you to make an investigative consumer report whereby information is obtained through personal interviews with my neighbors, friends, or others with whom I am acquainted. This inquiry, if made, may include information as to my character, general reputation, and personal characteristics and made of living. I understand that I have the right to make a written request within a reasonable period of time to receive additional detailed information about the nature and scope of any such investigative report that is made.

We are drug free environment. All applicants must perform the drug test and provide the result. Are you willing to take test?

Yes No

I certify that my answers are true and complete to the best of my knowledge. I understand that if employed, any false statement on this application may result in my dismissal.

Print Name: _____

Date: _____